

## Finding the Time

Self-care does not have to be time-consuming. As nice as it would be to take a three-week vacation to a tropical island, most of us do not have the time or resources for that. Below are some tips for using the time that you do have effectively.

### If you have...

#### **2** minutes

- Breathe
- Stretch
- Daydream
- Take your stress temperature
- Laugh
- Doodle
- Acknowledge one of your accomplishments
- Say no to a new responsibility
- Complement yourself
- Look out the window
- Spend time with your pet
- Share a favorite joke

#### **5** minutes

- Listen to music
- Have a cleansing cry
- Chat with a co-worker
- Sing out loud
- Jot down dreams
- Step outside for fresh air
- Enjoy a snack or make a cup of coffee/tea

#### **10** minutes

- Evaluate your day
- Write in a journal
- Call a friend
- Meditate
- Tidy your work area
- Assess your self care
- Draw a picture
- Dance
- Listen to soothing sounds
- Surf the web
- Read a magazine

#### **30** minutes

- Get a massage
- Exercise
- Eat lunch with a co-worker
- Take a bubble bath
- Read non-work related literature
- Spend time in nature
- Go shopping
- Practice yoga
- Watch your favorite television show